

Rainier Economic Development Council
Minutes
June 18, 2012
6:30 p.m.
Rainier City Hall
106 West "B" Street
Rainier, OR 97048

Mike Avent, Chair for the regular meeting, continued with roll call:

Board Present: Mike Avent, Jim Bradfield, Sloan Nelson, William Vilardi, Scott Cooper, Phil Butcher

Board Absent: David Sills

Discussion added to agenda regarding temp employee for REDCO:

Question was raised regarding REDCO personnel – temp employee.

Response was that temp help has and will be enlisted to help complete preparation for audit for prior year as well as current year. July will require more than normal hours due to audit prep. REDCO had committed to paying the City \$600 a month for administrative assistance – including office space. It was stated that the goal is to have the REDCO office moved over from the current location to the City office by July 1, 2012.

Question: Where in the budget are these services covered?

Answer: In the Materials and Services figure of \$22,200 which includes office supplies, any type of consulting, legal and professional services as well as rent and paper products with the REDCO name.

Discussion regarding "Special Payments" on the budget:

Question: What is \$15,000 for "Special Payments" on the budget intended to cover?

Answer: This amount was carried over the same as for the prior year to allow for reinstating the grant program that previously existed and also to give latitude for use in economic development – what can be done to attract people and businesses to Rainier.

Discussion: It would be good to consider what to do with the funds – need to begin at the next meeting to revisit projects and how to use the funds available. Debbie was requested to come up with a list of projects for consideration before the next meeting.

Discussion regarding contracted consultant:

Question: Prior council worked with a consultant who was paid up front and there is still a \$1,600 credit with this individual. Was he beneficial? Should his services continue to be retained to use up the credit or should a refund of the credit be requested?

Decision: It was stated that he was Knowledgeable in the law but agreed that a refund should be requested. If a refund can not be obtained then the board should determine

how to best use his remaining time. A plan and/or list of items should be prepared before requesting him back in.

Discussion regarding splitting/defining City and REDCO business:

Now that the US Gypsum issue is resolved there is need to start separating City and REDCO business again. It was agreed that 2-3 City councilmen should be retained on the REDCO board for liaison purposes but was also suggested that there should be joint City/REDCO meetings quarterly or bi-annually to maintain clear communication and direction between the two entities and understand the best strategic plan for both.

It was agreed that Steve should be requested by the City of Rainier to compose a written agreement/IGA, before the next meeting, between the City of Rainier and REDCO to clearly state expectations for the REDCO board in order to keep the two councils working in sync for the good of the community.

Direction was given to verify that Steve has also been asked to draft an IGA on the issue of US Gypsum, the City of Rainier and REDCO regarding the annual \$75,000. Because the agreement will continue for 17-18 years, and the council will change out, the agreement should be written "in black and white" to avoid any future question or confusion. It was further agreed that Steve should be asked to complete the IGA, rather than Kemp, to save costs and because final payment has been made to Kemp and it is best to keep business with Kemp final.

It was agreed that, while maintaining 2-3 City councilmen on the REDCO board, it would be good to develop a new board to free the City council to focus on the City agenda and to bring new energy to the REDCO council and get more people involved.

Suggested Agenda Items for the Next Meeting:

1. Discuss how the REDCO board should be set up
2. Review the IGA on the issue of US Gypsum, the City of Rainier and REDCO regarding the annual \$75,000.
3. Review the IGA between the City of Rainier and REDCO
4. Discuss a list of projects for REDCO and how funds should be used.
5. Review status of refund from contracted consultant as previously stated. If refund is not obtainable, discuss how to best use consultant's time.

Motion by Cooper, 2nd by Vilardi to approve Resolution #83 adopting.
Budget FY 2012/2013
Making Appropriations
Declaring Property Tax Levies
Categorizing Taxes

Passed Unanimously.

Motion by Vilardi, 2nd by Nelson to approve the payables as presented.
Passed Unanimously.

Meeting adjourned at 6:55 PM.

Date: _____

Mike Avent, Chairperson

Sloan Nelson, Vice Chair

Date: _____